



Silos & Smokestacks National Heritage Area
General Grant Final Reporting Requirements

In accordance with our Cooperative Agreement and your Silos & Smokestacks Grant Contract, you are required to complete and submit the following upon completion of your project:

- Complete and submit Financial Status Report Standard Form 425*
Online form available at <http://www.whitehouse.gov/omb/grants/sf425.pdf>
- Complete and submit General Grant Written Performance Report detailing the results of your grant project.
- Include any relevant materials that would visually illustrate the results of the project: photos, media coverage, print material, CD/DVD.

For Questions regarding Form 425 contact:

Carol Klein, Finance & Office Manager, cklein@silosandsmokestacks.org, 319.234.4567

For Program, Contract and Written Performance Report Questions contact:

Candy Streed, Program & Partnership Director, cstreed@silosandsmokestacks.org, 319.234.4567

See your contract for your specific Final Report due date.

**Enclosed are the Standard Form 425 and a match language document to show how your match can be documented. You will need to keep copies of cancelled checks, paid invoices, etc, showing that the funds were expended for your project. They do not need to be submitted with the Financial Status Report.*